

ISCEBS Symposium Education Committee

Previous: ISCEBS Symposium Planning Committee

Function Description



Preamble

The Committee shall serve the best interests of the International Society of Certified Employee Benefit Specialists (ISCEBS) and its members. Its basic charge is to recommend to the Governing Council appropriate topics and qualified speakers for the annual Employee Benefits Symposium. Minutes from each Committee meeting shall be submitted to the Governing Council.

1. Composition/Appointment

The Committee shall consist of an appropriate number of Society members from representative industries in the employee benefits sector with consideration also given to geographical region. Industry representations may include but not be limited to: accounting, actuarial services, consulting, corporate and multiemployer plan management, financial services, government, insurance, investments and law.

The Governing Council shall review each year nominations of Society members for appointment to the Committee and for a Committee chair.

In addition, the Governing Council shall invite two members serving on the Corporate Board of the International Foundation of Employee Benefit Plans to provide insights from the employer perspective, assuring a high-quality educational experience. These representatives will be designated annually by the Corporate Board.

2. Scope of Duties

- A. The Committee shall make recommendations regarding the Society's annual Symposium and for such other programs as are approved by the Board. These recommendations shall include but not be limited to: topics, speakers, educational level, format, structure, etc.

All invitations to speakers and speaker confirmations are the responsibility of Society staff (unless a Committee member is specifically requested by the staff to make such a contact).

- B. Committee members shall stay abreast of current legislative and other developments in the employee benefits field.
- C. Committee members shall actively promote Society membership and chapter membership to those holding the CEBS, CMS, GBA or RPA designation and to CEBS students who have completed at least one CEBS course.
- D. Committee members shall support and actively promote the CEBS continuing professional education (CPE) requirement.
- E. Committee members shall carry out other projects and directives that may be assigned by the Governing Council or the Board of Directors.

3. Responsibility of Committee Members

- A. Members shall be aware of the relevant budget allocations and keep them in mind when formulating recommendations.
- B. Members shall become familiar with the reports of the preceding year's activities prior to the first meeting of the year.
- C. Members shall make every effort to attend the planning meeting and review information sent to them on a periodic basis.